

# Return/Pickup at Chestatee Academy

This is NOT for refunds. Refunds of over \$50 will be mailed to you. We will be contacting you individually about returning smaller amounts.

We ask that ALL parents and students remain in their cars at all times.

**Station 4:**  
Drop off school-owned  
band instruments and  
spring sport uniforms.

**Station 3:**  
Pickup pre-purchased 8th  
grade t-shirts and other shirts

**Station 2:**  
Drop off Chromebooks, books,  
any teacher-own materials.

**Station 1**  
Staff member will get  
student's name and ask  
for locker # (If needed)

Park here to wait for locker  
materials, STAY IN CAR!

Faculty &  
Staff park  
here

Faculty & Staff park here

**Note:** Teachers will NOT assign any new work after May 7th. If your student still has missing work by these dates, he/she may keep the Chromebook until the work is completed. ALL Chromebooks must be returned by May 20th.

**6th Grade - May 11th - 4-7pm**

**7th Grade - May 12th - 4-7 pm**

**8th Grade - May 13th - 4-7 pm**

*(If you have more than one child at CA,  
you only need to visit us once.)*

**Two important things: 1st, Please STAY IN YOUR CAR. 2nd, Please be patient. We promise to serve you as quickly as we can.**

As you come in the front entrance you will see a series of stations. Visit only the stations you need to:

**Station 1:** We will ask for your student's name. We will also ask if you want anything out of the student's locker. This will likely be the most time-consuming part of your visit. If there is nothing valuable in the locker, please consider letting us clean it out. We promise to save any unopened school supplies and give them to needy students. If you do want the contents, you may visit other stations, park and wait in the assigned area. We will bring the contents to you.

**Station 2:** Here you will return Chromebooks (don't forget the cord!), library books, classroom books and other teacher-owned materials.

**Station 3:** Pick up items you purchased, such as pre-purchased 8th grade t-shirts and athletic t-shirts.

**Station 4:** Drop off your school-owned band instrument and/or your spring sport uniform.

**YEARBOOKS WILL NOT BE AVAILABLE BY THESE DATES. (We will be in touch regarding their distribution)**