

# Chestatee Academy

LEARN, LEAD, FAMILY!  
Support Empower Embrace



## Restart Information For the 20/21 School Year

### Contents

- ♦ Welcome Back!
- ♦ School Supplies and Chromebook
- ♦ Opening Schedule
- ♦ In-Person vs. Virtual School
- ♦ Orientation
- ♦ What will my student's school day look like?
  - ♦ Parents and School
  - ♦ Student Check-ins and Check-outs
  - ♦ How can I help my student?
  - ♦ How can I stay informed?
- ♦ What if my student is sick?
- ♦ 6th, 7th and 8th grade Supply Lists

*Note: As the situation changes we will alter this fact sheet, so check back!*

# Welcome Back, War Eagles!

We are looking forward to another fantastic school year at Chestatee Academy! Our staff is working hard to prepare for virtual and in-person instruction with our students this year.

As we move forward to the start of the school year and your family is determining whether you will join us for in-person instruction or through virtual learning, we know that you might have questions. Please refer to our school website at [Chestateeacademy.com](http://Chestateeacademy.com) or the Hall County School District website at [hallco.org](http://hallco.org). We will have FAQ's, resources, and additional information about the district's plans for #ReconnectHall.

Things are constantly changing and our plans might change as we move forward. We are striving to make the best decisions to keep our students and staff safe while also creating wonderful learning experiences for your child.

Thank you for your patience and partnership as we embark on the new school year!



Mrs. Jennifer Kogod  
Principal



Mrs. Libbie Armstrong  
Assistant Principal



Mr. Chuck Bennett  
Assistant Principal

## School Supplies and Chromebook

### **Backpacks**

This year, students will not be allowed to use their lockers. (This will help minimize contact between students.) They will need a backpack large enough to carry a 14" Chromebook and other supplies. We encourage students to only carry the supplies they need for the school day and to leave extra supplies at home. (Parents, please check your student's backpack throughout the year to help them keep it organized.)

### **Chromebooks**

Chestatee Academy will issue each student a Chromebook and a charger. (Parent must sign a user agreement.) The charger should stay at home because we expect every student to come to school with their Chromebook fully charged.

### **Water bottle**

Students should come to school every day with a labeled, reusable water bottle. All of our water fountains will be turned off except for two "no-touch" fountains designed for refilling bottles.

### **Personal Bottle of Hand Sanitizer**

Every student should have a small bottle of hand sanitizer for personal use.

### **Other supplies**

Please see the supply list for your child's grade level. These can be found at the very end of this document.

# Opening Schedule

**Please note! This is a change from what was originally publicized!**

On ~~Wednesday, August 12th~~ ONLY students with last names beginning with A-K will attend school

On ~~Thursday, August 13th~~ ONLY students with last names beginning with L-Z will attend school

Monday, 8/10	Tuesday, 8/11	Wednesday, 8/12	Thursday, 8/13	Friday, 8/14
No School Student Orientation Day (See below for more details)	No School Student Orientation Day (See below for more details)	First Day for Students with L name b		School Workday
Monday, 8/17				Monday, 8/21
School for students				School for ALL students  Final Day for parents to declare for Virtual or in-person School

**No 7/27/20, it was announced that the opening of school will be pushed back to Monday, August 24th.**

**As soon as the school district posts the new schedule, we will post updates on the specifics, like orientation.**

**Check back!**

Drop off: 7:30 - 8:20  
School begins at 8:25  
Dismissal begins at 3:47

## In-Person vs Virtual School

Parents will be given the choice between two versions of school. Students may attend "In-person School" on the days listed above but parents must decide by ~~August 21st~~ which they want their students to attend.

### In-Person School

- This will be much like traditional school. We will make changes in many of our routines and procedures.
- All students will be issued Chromebooks.
- Teachers and students will utilize Canvas for their lesson plans from the beginning of the year.
- If the portions of the school or the entire school are quarantined, we will continue with school online. This will not be Virtual School! This will simply be the teacher conducting the class through Canvas.

### Virtual School

- Lessons are completely online and will be taught by Hallco teachers.
- Curriculum will be based on the Georgia Standards of Excellence but will NOT necessarily match the content, sequence and pacing of the Face-to-Face versions of the course. Virtual School will be completely separate from In-person instruction.
- Chromebooks will still be provided by the student's home school.
- Virtual students may participate in their home schools' extra-curricular activities such as athletics.

If you have not already completed the Hallco or Chestatee survey would you, please? This tells us if you want your student in Virtual School, In-person School or are Undecided. Find the link on our website.

For more information on Virtual School visit the Reconnect Hall website at <https://www.hallco.org/web/reconnect-hall/>.

# Orientation ~~(8/10–8/11)~~

*(Formerly known as Open House)*

You will be able to access your student's class schedule through Infinite Campus.

We will contact you by e-mail when the schedules are available.

**Schedules may change after August 21st! Only then will we know our final numbers. Classes may need to be reshuffled in order to balance the numbers of students in each class.**

*If you need assistance with Infinite Campus, call the school at 770-297-6270.*

**All 6th Graders and  
new 7th and 8th  
graders**

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that the opening of school will  
be pushed back to

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posts the new schedule, we will  
post updates on the specifics,  
like orientation.

Check back!

**Returning 7th  
and 8th graders**

**6th grade students and new 7th and 8th graders may come to the school for an in-person tour!**

Call the school to schedule an appointment. (770-297-6270) Time slots are limited. They will be available between 3:00 and 7:30 on ~~Monday, 8/10 and Tuesday, 8/11.~~

**For the sake of safety:**

- We cannot allow you in the building before your appointment time.
- Students and parents will be escorted throughout the orientation and must stay in the designated areas through the tour.
- The student may come with two adults. (No other children!)

**This means three people total!**

Park in the front parking lot and wait in your car until five minutes before your appointment time. Enter at the bus-loading entrance. (At the end of the school, near the cafeteria. Look for the signs.)

**During your orientation, you will:**

1. Start in the cafeteria where you will meet the principal, and receive your student's class schedule and a Chromebook.
2. Be given a tour of the school.
3. Meet your 6th grade teachers on the 6th grade hallway.
4. Exit through the front entrance of the school.

**Returning students may participate in a  
Zoom orientation.**

**First, access your schedule by visiting Infinite Campus.**

If you last name begins with A-K come Zoom with us on ~~Monday, 8/10.~~

If you last name begins with L-Z come Zoom with us on ~~Tuesday, 8/11.~~

**On your assigned day, go to Launchpoint and login. Then:**

1. Look up your 1st period teacher's Canvas Page for Zoom log-in instructions and a link.
  2. Homeroom teachers will begin their 20 minute Zoom sessions at 3:00, 4:00, 5:00, and 6:00.
  3. Then, drop in on a Zoom session with your other teachers during one of these times: 3:20–3:50, 4:20–4:50, 5:20–5:50 and 6:20–6:50. Visit their Canvas pages for the Zoom link.
- We will post videos giving you information about the new year! Visit [Chestateeacademy.com](https://www.chestateeacademy.com) to find them!

# What will my student's school day look like?

## General Safety Routines

We are establishing safety routines throughout the school. We will train the students in these routines, such as proper handwashing, face covering use and social distancing.

All students are required to have a face covering. When practical, and per CDC guidelines, students will be required to wear their face covering when not socially distanced from others.

Before you send your student to school, please check his/her temperature. Do NOT allow your child to come to school with a temperature higher than 100.3. If you have to use a medication such as Tylenol or Ibuprofen to get the temperature down, do not send your child to school.

We will check temperatures at school and students with a temperature higher than 100.3 will be sent home right away.

## Arrival

### Car Riders

- This year we are not allowing any drop offs before 7:30.
- All car-riders should be dropped off at the covered walkway near the band room. If you arrive after 8:20, drop your student off at the front entrance for check-in.
- Unless it is raining, please drop off your student when your car stops alongside the red curb. (When parents wait until their car reaches the covered walkway, traffic backs up!)
- Students should exit their car wearing a face covering.
- Note: Students are only allowed to carry water into the building. (Finish your Starbucks and Gatorades before you get to school!)

### Bus Riders

- As the students get on the bus, the driver will give them a dollop of hand sanitizer.
- Students must wear a face covering as they get on the bus, throughout the entire ride and when they exit the bus.
- Students will continue wearing their face covering as they enter the school.

### As students arrive

- Students will be directed to a waiting area, either the cafeteria, the gym or their home-room.
- All students will be allowed to eat breakfast if they choose. (Students must decide if they want breakfast when they come in the school. We want to keep the foot traffic flowing in one direction.)
- NOTE: Students may NOT bring in outside food or drink (from a restaurant).

Continued on the next page

# What will my student's school day look like?

*Continued....*

## When in Class

- Unless students have been given specific instructions by their teachers or staff, they must wear a face covering per the Hall County guidelines.
- When in the class, we will maintain social distance to the greatest extent possible. Even while masked, face-to-face interactions will be minimized.
- Students will not be allowed to routinely leave the classroom unsupervised. Our goal is to minimize contact between different groups of students. We also need the ability do “contact tracing.” This means we must know where students have been and which students they have been exposed to.

## Outside of Class

- Students transitioning between classes will be closely monitored. Our hallways will either be “one-way” or else they will be striped with lanes. Transitions are staggered so that only one grade level will be in the hallways at a time. This will allow students to move through the school while maintaining social distance.
- SOAR and Wartime: We will continue these programs in modified form.
- Lunch: Seating in the cafeteria will be restricted to 50% capacity. This means that students will alternate between eating in the cafeteria and their classroom
- Restroom visits: Students will given access to the restrooms at certain times of the day. Students will be allowed to use the restroom outside of those times. The restrooms will be closed during class changes.
- Water Breaks: Water fountains will be turned off. All students should bring a water bottle labeled with their name. We have two “no-touch” water fountains that will be available for refilling bottles.
- Counselor or Nurse: We will have routines in place to allow students to visit the nurse or counselor in a safe manner.

## Sanitation

- Custodians will clean and disinfect high-usage areas throughout the day.
- Classroom desks, cafeteria tables and other tables will be sanitized between uses.
- Students will be given opportunities throughout the day to wash their hands.

## Dismissal

- As we maintain social distancing, our dismissal procedures will be different in the past.
- Car Riders - Car Riders will be called to their cars individually. We will assign every student a number and ask that you display that number with a piece of paper on your dashboard or hanging from the rearview mirror. Your student should know his or her number and go quickly to your car.



# Parents and School

*We truly want parents involved in our school, but in most cases, we can not allow parents into the building. Meetings will be conducted over the phone (770-297-6270) or through Zoom.*

## Checking in your Student

You may drop the student at the front entrance. The door will be locked, so please wait until you see the door open and your child enters the building.

## Checking out your Student

Come to the front entrance and push the buzzer (to the left of the doors). We will ask you to hold your ID in front of the camera. It is also to the left of the doors and looks like a glass ball. We will call your student up and they will come out the front door.

PLEASE MAINTAIN SOCIAL DISTANCE from others while waiting outside the entrance.

## Dropping Off Materials

Come to the front entrance and push the buzzer (to the left of the doors). We will give you instructions.

## Helping my Student

### Infinite Campus

Infinite Campus is our student grade/information program. Use this to track your student's grades. If you cannot access your student's Infinite Campus please call the school for help.

### Canvas

Canvas is our learning management system. Whether your student is learning in the classroom or online, they will regularly use Canvas. If we have periods of online learning because of a quarantine, your student will **access the** teachers' lessons through Canvas. Check our website for an instructional video on how you can access and navigate your student's lessons on Canvas.

## Contacting Us

We know that a good education is the result of a partnership between the parent and the school. Even though we cannot have in-person meetings this year, we are always available to you through email, telephone or Zoom. (770-297-6270)

## Getting the Latest Information and Announcements

With the rapidly changing conditions, it is important that we provide our parents with the most current information in a variety of ways.

We will often send information out in a mass email or through a "robo-call." This means that your contact information in Infinite Campus must be current. If you know that your information is not correct, please call the school.

We will work hard to be sure that our website has up-to-date information. Be sure to visit the "Morning Announcements" page in order to see the latest information and announcements. Our website is at [Chestateeacademy.com](http://Chestateeacademy.com).

# What if my student is sick?

We must work together to protect the health of all our students as well as the adults in their lives. This includes bus drivers, cafeteria workers, custodians and teachers.

If your child is sick or not feeling well,  
please do NOT allow them to come to school!

*(There will be no attendance incentives this year such as awards and prizes for perfect attendance.)*

Be sure to check your student's temperature every morning before sending him or her to school. If the temperature is higher than 100.3, the student is not allowed to come to school.

*If you have given your student Tylenol or Ibuprofen to bring the temperature down, do not bring them to school, even if it measures less than 100.3.*

While at school, if your child develops symptoms or has a temperature over 100.3, you will be asked to pick your student up immediately.

If your child develops any symptoms of COVID, or if you have your child is tested, or tests positive for COVID, please let the school know immediately so that we may begin contact tracing.

For further information, visit the "Reconnect Hall" website at  
<https://www.hallco.org/web/reconnect-hall/>.



## 6<sup>th</sup> Grade Supply List

### Students will need these standard items for ALL classes:

- Pencils
- Dry erase markers (pack of 4)
- Notebook paper
- Scissors
- Highlighters
- Colored pencils or crayons
- Flexible Ruler
- Pencil pouch or box ( to be kept in bookbag)
- 1 Hand held pencil sharpener
- Index cards
- Glue sticks
- Earbuds/headphones to use with computers in classroom
- Individual student sized dry erase board (at least the size of notebook paper)

### Wish List: (please give homeroom teachers)

- Tissues
- Hand sanitizer
- Baby wipes/Lysol or Clorox wipes
- 1 Roll of Paper Towels

<b>Math:</b> <ul style="list-style-type: none"><li>- 1 inch, 3-ring binder</li><li>- 2 pocket dividers for the binder</li><li>- Pencils ONLY (and lead if students choose mechanical)- <u>no erasable pens</u></li></ul>	<b>Social Studies:</b> <ul style="list-style-type: none"><li>- 1 folder with pockets</li></ul>
<b>Science:</b> <ul style="list-style-type: none"><li>- 1 Plastic pocket folder</li></ul>	<b>Language Arts:</b> <ul style="list-style-type: none"><li>- 3 x 3 (standard) post-it notes multi-pack</li><li>- 1 box of gallon size Ziploc bags (to protect books)</li><li>- 1 folder with pockets &amp; prongs</li></ul>

### 7<sup>th</sup> Grade Supply List

**Students will need standard items for ALL classes:**

- Pencils and pens
- Colored Pencils
- Notebook paper
- Highlighters
- Zipper pencil pouch
- Binder of choice (can be 2-two inch OR 4-one inch binders, student's choice!); \*not\* a spiral notebook
- Handheld Pencil Sharpener
- Scissors

<b>Math also requires:</b> <ul style="list-style-type: none"><li>- 1 composition notebook</li><li>- 1 folder</li><li>- Expo markers</li><li>- 1 Mini WhiteBoard/Dry Erase Board (Dollar Tree)</li></ul>	<b>Social Studies also requires:</b> <ul style="list-style-type: none"><li>- May also need composition notebook (Check with teacher or syllabus)</li></ul>
<b>Science also requires:</b> <ul style="list-style-type: none"><li>- Ruler (inches and centimeters)</li><li>- 2" minimum Binder</li><li>- Lab supplies will be accepted via donations (Message will be sent on Infinite Campus prior to Labs)</li><li>- Section Dividers</li></ul>	<b>Language Arts also requires:</b> <ul style="list-style-type: none"><li>- Post-it notes (Any size or color)</li><li>- 1 composition notebook</li></ul>

**Items for general classroom use, please consider donating to homeroom teachers as**

**"Community Supplies":**

- Expo markers
- Tissues
- Additional pencils
- Colored pencils or crayons
- Hand sanitizer
- Index cards
- Colored copy paper
- Glue Sticks

## 8<sup>th</sup> Grade Supply List

**(for sanitary reasons, there will be NO lockers this year)**

Students will need standard items for ALL classes:

- Sanitized personal face mask (every day)
- Book bag, box, or bin to carry supplies
- Hand sanitizer (for the HR teacher)
- Lysol or Clorox wipes (for the HR teacher)
- # 2 Pencils and pens
- 4 packs of Colored pencils (to last the year)
- Notebook paper
- Highlighters
- Zipper pencil pouch\*\*
- 3-ring Binder of choice with dividers (large enough for all academic classes); \*not\* a spiral notebook

<b>Math also requires:</b> <ul style="list-style-type: none"><li>- 1 composition notebook (Ms. Glass's students only)</li><li>- Graph paper</li><li>- White board</li><li>- Dry erase markers</li></ul>	<b>Social Studies also requires:</b> <ul style="list-style-type: none"><li>- Nothing additional</li></ul>
<b>Science also requires:</b> <ul style="list-style-type: none"><li>- 1 roll of masking tape</li><li>- 1 box of Ziploc bags (gallon or quart-sized, variety appreciated)</li><li>- Scissors</li></ul>	<b>Language Arts also requires:</b> <ul style="list-style-type: none"><li>- Post-it notes</li><li>- Hand-held pencil sharpener</li></ul>

Items for general classroom use, please consider donating to homeroom teachers:

- Additional pencils
- Colored pencils
- Colored copy paper or card stock
- Glue (liquid preferred)
- Sharpies

**\*\*Students will no longer be able to share supplies; they must have their own. If your student needs a sponsorship, please contact his/her HR teacher or the counseling office. We are here to help!\*\***